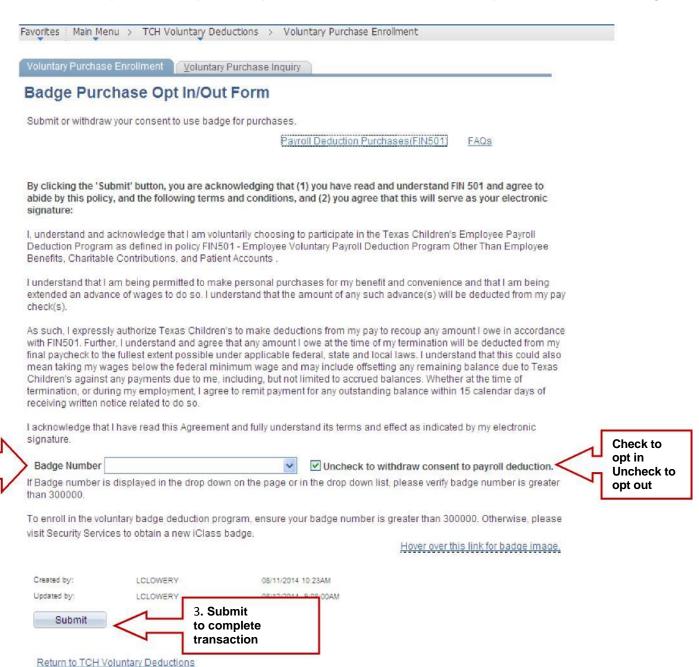**Voluntary Employee Purchase Enrollment**
How to opt in or opt out in MOLI

1. **Log in to MOLI**

2. **Click on Voluntary Purchase Enrollment under TCH Voluntary Deductions**

3. **Badge Number will automatically populate. If your badge number is not listed in the drop down please contact the Security Service Center.**

4. **Click on Submit to complete your transaction.Your badge will be available for payroll deduction purchases upon receipt of the confirmation email, this process will run overnight.**

Favorites | Main Menu > TCH Voluntary Deductions > Voluntary Purchase Enrollment

| Voluntary Purchase Enrollment | Voluntary Purchase Inquiry |

Badge Purchase Opt In/Out Form

Submit or withdraw your consent to use badge for purchases.

Payroll Deduction Purchases(FIN501)   FAQs

By clicking the 'Submit' button, you are acknowledging that (1) you have read and understand FIN 501 and agree to abide by this policy, and the following terms and conditions, and (2) you agree that this will serve as your electronic signature:

I, understand and acknowledge that I am voluntarily choosing to participate in the Texas Children's Employee Payroll Deduction Program as defined in policy FIN501 - Employee Voluntary Payroll Deduction Program Other Than Employee Benefits, Charitable Contributions, and Patient Accounts .

I understand that I am being permitted to make personal purchases for my benefit and convenience and that I am being extended an advance of wages to do so. I understand that the amount of any such advance(s) will be deducted from my pay check(s).

As such, I expressly authorize Texas Children's to make deductions from my pay to recoup any amount I owe in accordance with FIN501. Further, I understand and agree that any amount I owe at the time of my termination will be deducted from my final paycheck to the fullest extent possible under applicable federal, state and local laws. I understand that this could also mean taking my wages below the federal minimum wage and may include offsetting any remaining balance due to Texas Children's against any payments due to me, including, but not limited to accrued balances. Whether at the time of termination, or during my employment, I agree to remit payment for any outstanding balance within 15 calendar days of receiving written notice related to do so.

I acknowledge that I have read this Agreement and fully understand its terms and effect as indicated by my electronic signature.

3. Badge number will automatically populate

Badge Number [   ] [▼]   ☑ Uncheck to withdraw consent to payroll deduction.

Check to opt in Uncheck to opt out

If Badge number is displayed in the drop down on the page or in the drop down list, please verify badge number is greater than 300000.

To enroll in the voluntary badge deduction program, ensure your badge number is greater than 300000. Otherwise, please visit Security Services to obtain a new iClass badge.

Hover over this link for badge image.

Created by: LCLOWERY   08/11/2014 10:23AM
Updated by: LCLOWERY   08/12/2014 9:09:00AM

[Submit]   **3. Submit to complete transaction**

Return to TCH Voluntary Deductions